

**Wellington Girls' College**  
**JOB DESCRIPTION**  
**Senior Wānanga Teacher**

**OVERVIEW OF THE POSITION**

- Be the 'significant adult' overseeing the wellbeing of students in your wānanga class
- Mentor, guide and track individualised learning conversations with students in your wānanga class

**KEY RESPONSIBILITIES**

**1. Learning and wellbeing**

*Teacher criteria: professional relationships; learning-focussed culture*

- Overview and tracking of learning and wellbeing needs for each wānanga student
- Foster positive relationships with each wānanga student and whānau and communicate regularly
- Establish a regular schedule of mentoring/learning conversations to help set learning and well being goals and monitor these

**2. Pastoral programme**

*Teacher criteria: design for learning, teaching*

- Engage with and implement the wānanga programme, in conjunction with the year level dean
- Attend year level dean meetings
- Attend relevant pastoral functions for wānanga students such as whānau breakfasts
- Encourage participation in house and school wide events

**3. Administration**

*Teacher criteria: professional relationships*

- Monitor attendance and flag when patterns emerge with student, dean and whānau
- Keep accurate pastoral records in kamar, careers central, and engage with academic monitoring process
- Regular communication with year level dean about all wānanga students